



## FBI TEEN ACADEMY APPLICATION

### Sacramento Division – Spring 2015

Student Candidate Information			
<b>Name:</b> (Last, First, Middle)			
<b>Street Address:</b>			
<b>School</b>			
<b>School Address</b>			
<b>City/State:</b>		<b>ZIP Code</b>	
<b>Home Phone:</b>		<b>Cell Phone</b>	
<b>E-Mail Address:</b>		<b>Referred By</b>	
<b>School Activities (attach page if necessary):</b>			
<b>Community Involvement (attach page if necessary):</b>			

*Note: Applicants should be high school juniors*

Parent/Guardian Information and Approval			
<b>Name</b> (Last, First, Middle)			
<b>Street Address</b>			
<b>City/State</b>		<b>ZIP Code</b>	
<b>Home Phone</b>		<b>Cell Phone</b>	
<b>Business Phone</b>		<b>E-Mail</b>	
<b>In case of emergency during event, please call (Name/Phone):</b>			
<b>Signature</b>			
<b>Date</b>			

School Information and Approval			
<b>School Name</b>			
<b>Street Address</b>			
<b>City/State</b>		<b>ZIP Code</b>	
<b>Phone</b>		<b>E-Mail</b>	
<b>School Official</b>			
<b>Official's Position</b>			
<b>Phone</b>		<b>E-Mail</b>	
<b>Applicant's Academic GPA (unweighted)</b>			
<b>Official's Signature</b>			
<b>Date</b>			

## FBI Teen Academy Application Instructions

All high school juniors with an interest in the Federal Bureau of Investigation (FBI) are invited to apply to attend the Spring 2015 Sacramento FBI Teen Academy, to be held at Sacramento Division headquarters on Friday, March 27, 2015 from 8 a.m. to 5 p.m. Punctuality, professional behavior, and appropriate dress is required of all students selected to attend the program.

Students will be evaluated based on both the application (GPA, school activities, and community involvement) and essay to determine which students shall be offered a seat in the class. No element will be the sole basis of evaluation, and students should approach the application process thoughtfully.

Application packages for the Spring 2015 class will be accepted **by mail or hand delivery at the following address until 4 p.m. on Friday, February 27, 2015**. Incomplete, late, faxed, or e-mailed applications will not be accepted.

FBI Sacramento Division  
Attn: Public Affairs  
4500 Orange Grove  
Sacramento, CA 95841

### Application Checklist:

- Student application:
  - Student information complete;
  - Parent/guardian information complete and signed;
  - School information complete and official academic GPA noted;
- Essay indicating why the student wants to be part of the program and how the experience will serve his/her school and community:
  - Typed, no more than two pages, single-spaced;
  - Easily readable, 12-point standard font (i.e. Arial, Calibri, etc.);
  - Essay format (at least three paragraphs) with proper grammar, capitalization, and punctuation;
  - Student name and e-mail at the top right of each page.
- Release/indemnity form signed by same parent/guardian who offered emergency contact information and signed the application form.

Students will be notified of the application's status via e-mail by Tuesday, March 17, 2015. Students selected to attend the FBI Teen Academy at Sacramento Division headquarters and their parents/guardians will be given additional information about the program and will be required to confirm their planned attendance.

Questions regarding the FBI Teen Academy or the application process can be directed to Public Affairs Specialist Gina Swankie at (916) 977-2285 or [gina.swankie@ic.fbi.gov](mailto:gina.swankie@ic.fbi.gov).

## **Common FBI Teen Academy Questions**

### **Q. Is the program exclusive to high school juniors?**

**A.** The program has been designed for all high school juniors (public, private, and home school). This enables students to share the information they have learned and serve as peer mentors, when appropriate, during the remaining academic year.

### **Q. Is the essay important?**

**A.** Yes. The essay is the first element of the application package that is reviewed by our panelists. This “first impression” offers the review panel insight into the student’s expectations and reason for attending.

### **Q. Is a particular GPA required?**

**A.** GPA is not the sole method of evaluation, and no student will be assured a seat by GPA alone. All students must submit a well-written essay as outlined in the checklist. The essay serves as a “first impression” for the panel and carries more weight than GPA.

### **Q. Does a student have to have specific experience or interest in law enforcement to be a successful candidate?**

**A.** A student does not need to be in a criminal justice program, law program, explorers program, ROTC, etc. The primary objective is to identify students who are capable of leadership and have an interest in the FBI.

### **Q. Is this experience similar to an internship?**

**A.** The FBI Teen Academy is not an internship. While students may be exposed to case studies drawn from adjudicated cases and may be given hands-on experiences in a simulated scenario, students will not be exposed to active cases, day-to-day operations, or sensitive information.

### **Q. Can a journalism student or administrator attend as an observer?**

**A.** Due to space limitations and to ensure equal access, observers are not permitted to attend the class. The FBI media team will assist journalism departments with information and materials needed to cover the Sacramento FBI Teen Academy upon request.



## Federal Bureau of Investigation

### PHOTOGRAPH CONSENT/RELEASE AND INDEMNITY AGREEMENT

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As \_\_\_\_\_ (*child's full name, please print*) is a participant of the event on March 27, 2015, I understand that any and all photographs taken by a Federal Bureau of Investigation (FBI)-designated photographer may be used by the FBI for promotional purposes.

I, \_\_\_\_\_ (*parent/guardian's name, please print*), consent to \_\_\_\_\_ 's (*child's*) photograph being taken and authorize the use of said photograph(s) in print, online post, or any other manner in which the FBI deems appropriate (including, but not limited to, the FBI website, the FBI Community Outreach Facebook page, and other related publications).

I, \_\_\_\_\_ (*parent/guardian's name, please print*), the undersigned, in consideration of the FBI allowing my child's participation in the this event, which I acknowledge is good and valuable consideration, agree to indemnify and hold harmless the United States and the Federal Bureau of Investigation, its employees, contractors, and other personnel from any claim, action, liability, loss, damage, or suit arising from my child's participation in the event. In the event the undersigned shall fail to indemnify and hold harmless, the undersigned further agrees to pay all reasonable attorney's fees and costs necessary to enforce this agreement or to defend any action brought in default of this agreement. The agreement shall be unlimited as to amount or duration. The agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, and personal representatives.

\_\_\_\_\_, Parent/Guardian of

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Child's Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date